#### SANTEE SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

March 7, 2006 MINUTES

Douglas E. Giles Educational Resource Center 9619 Cuyamaca Street Santee, California

The Board of Education met with members of the Pioneer Little League Board for a discussion about the ball fields at Santee School. No action was taken.

## A. OPENING PROCEDURES

Call to Order and Welcome

President Ryan called the regular meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President Allen Carlisle, Vice President Dan Bartholomew, Clerk Dianne El-Hajj, Member Dustin Burns, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board

Bill Clark, Assistant Superintendent, Business Services

Dr. Patrick Shaw. Assistant Superintendent, Educational Services

John Tofflemire, Assistant Superintendent, Human Resources

Linda Vail, Executive Assistant and Recording Secretary

- 2. President Ryan invited Jonathan Knorr, an eighth grade student at Hill Creek, to lead the members, staff and audience in the Pledge of Allegiance.
- Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: El-Hajj Second: Burns Vote: 5-0

## B. REPORTS AND PRESENTATIONS

## 1. Superintendent's Report

- 1.1. Requests for Use of Facilities
- 1.2. Developer Fees Collection Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

Dr. Johnson introduced John Tofflemire who provided a projected enrollment report. Mr. Tofflemire presented information showing that our decline continues. At this time we will continue to anticipate the projected 4% decline in enrollment and staff for next year based on those numbers.

### 2. Update on Business Breakfast

Dr. Johnson shared the plans for the Business Breakfast on March 29<sup>th</sup>, including a draft facilitators' agenda. Member Burns confirmed with Dr. Johnson that a tour of the school will be available to interested business representatives following the breakfast.

#### 3. Spotlight on Learning-County Spelling Bee Participant

Dr. Johnson introduced Jonathan Knorr, an 8<sup>th</sup> grade student at Hill Creek, who will be representing Santee School District at the San Diego County Spelling Bee on March 14, 2006. This is his second year winning the Hill Creek Spelling Bee. President Ryan presented Jonathan with a certificate of recognition and the Board wished him success at the Spelling Bee.

## 4. **Recognition of Employee** – Karen Ortega

John Tofflemire introduced Karen Ortega, the Administrative Secretary for Human Resources, and shared that she has made a seamless transition into the position.

President Ryan presented Mrs. Ortega with a certificate of appreciation and Mr. Tofflemire presented her with flowers.

#### C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

#### D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion.

Superintendent

1.1. Approval of Minutes

**Business Services** 

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Reports
- 2.3. Acceptance of Donations

**Educational Services** 

- 3.1. Approval of Memorandum of Understanding with San Diego County Superintendent of Schools for CELDT Search (Pulled for separate consideration.)
- Approval of San Diego Area Writing Project Agreement for Summer Training
- 3.3 Approval to Submit Application for School Community Violence Prevention Grant

**Human Resources** 

- 4.1. Personnel, Regular
- 4.2. Approval to Utilize the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) for Instructional Assistants NCLB Testing
- 4.3. Recommendation of New Probationary Teacher

Member Burns moved to approve the Consent Items, with the exception of Item D.3.1.

Motion: Burns Second: El-Hajj Vote: 5-0

D.3.1. Approval of Memorandum of Understanding with San Diego County Superintendent of Schools for CELDT Search (Pulled by Member Burns for separate consideration.)

Member Burns said that he would abstain from voting on this item because he is an employee of the County Office of Education. Member El-Hajj moved to approve Consent Item D.3.1.

Motion: El-Hajj Second: Carlisle Vote: 4-0 Burns, Abstain

#### E. DISCUSSION AND/OR ACTION ITEMS

#### **Business Services**

#### 2.1. Approval of Second Interim Report

Mr. Bill Clark presented the District's 2005-06 Second Interim Report and related revisions, which included a positive certification. The report will be submitted to the County Office of Education for review. Member Burns noticed the student attendance portion of the report and thanked the principals, vice principals, teachers, and students, who have worked hard to make a difference, and said that the dividends are beginning to pay off.

Motion: Burns Second: Bartholomew Vote: 5-0

## 2.2. Approval to Proceed with Facilities Committee Modernization Recommendations

Bill Clark presented the modernization facilities requirements and priorities based on facility needs, safety, energy conservation, strategic planning goals, and impacts on the learning environment. Mr. Clark asked for Board approval to move forward on the schematics in order to more precisely cost out the modernizations. Member Carlisle stated that one component of the funding for the modernization is the State match and asked how detailed the drawings need to be in order to obtain State funding. Member Bartholomew asked if the drawings were a necessary piece to move forward to apply for State matching funds.

Patty Sprotte, from Sprotte Watson, said yes, this would be the first phase of the application process. Design development is the next phase, then after full agreement, detailed drawn working documents are submitted to the State architect office for approval. The Department of State Architect (DSA) approval must be received before funding is released by the State. Member Carlisle asked if there is any guarantee that the money will be available if the District goes through all of the phases. Ms. Sprotte said State funds would only be guaranteed as money remains available. She said that the items on this agenda were only the first steps and do not take us through the DSA approval process. Member Burns asked why we would move forward first with Sycamore Canyon when it has the smallest enrollment and has been considered for closure in the past. Bill Clark said the fundamental principles are to not be in the situation that you cannot house your students. We would need the full capacity of Sycamore Canyon in order to address the total

capacity of the District over the next several years. It is also possible that Sycamore Canyon could be home to Fanita Ranch and Castlerock project students as they become developed. Member Bartholomew expressed his reservation to approve authorizing design preparation because he does not have a clear picture of the funding return and if it will be there because of each piece that needs to come together to obtain the modernization funding. He would feel more comfortable if funds were secured, such as our matching funds, before moving forward. Member Carlisle asked what Mr. Clark saw as the greatest need and asked how confident he is that the funding will be available. Mr. Clark said that he met with Fanita Ranch representatives and reported that the State required funding from the development, \$6-\$8 million, is not enough to address the impact of those students coming into our schools. Member Carlisle understands the concern that money should not be spent if there is no guarantee, but recognizes that there is a timeline to meet. President Ryan has some concerns about selecting Sycamore Canyon as the first school to be modernized but she is comfortable with approving the priorities. Member Burns would prefer to approve the priorities and have a Board workshop to discuss the preparation of the schematic design plans and the cost involved. Member Burns moved to approve only the modernization priorities and projected costs based on the Facilities Committee recommendations.

Motion: Burns Second: Carlisle Vote: 5-0

The Board asked Mr. Clark to schedule a Board workshop to provide discussion about moving forward on the design, the discussion of school sites, and the phase-in. The Board has concerns about how to phase in the projects and how to provide the information to stakeholders. Member Carlisle said the Facilities Committee asked Mr. Clark to place this item on the agenda.

#### **Human Resources**

# 4.1. <u>Staffing Plan for the 2006-07 School Year and Adoption of Resolution No. 0506-17 to Non-Reelect Temporary Certificated Employees</u>

John Tofflemire shared the enrollment projection for next school year which would necessitate the decline of 12 certificated employees. In order to address this decline, the District must serve a notice of non-reelection to its temporary certificated employees. If the anticipated 4% decline does not materialize, the District remains in the position to staff the classrooms. Member Burns asked why thirty notices would be given. Mr. Tofflemire said that the list includes all temporary teachers at this time, which also includes EAK teachers. There is no seniority with temporary teachers and this is an annual release. These teachers may be invited back if there are staffing vacancies. Member Bartholomew moved to adopt Resolution No. 0506-17 to non-reelect temporary certificated employees.

Motion: Bartholomew Second: El-Hajj Vote: 5-0

## F. BOARD COMMUNICATION

Member El-Hajj reported that the Wellness Committee has been meeting and is working on the new Wellness Policy. The committee wanted the Board to know that the timeline may not occur exactly as planned. Board members assured the committee that they would rather have a well thought out policy rather than a rushed policy. Member El-Hajj said that the hot issue with the committee is snacks.

Member Carlisle shared that there was a fundraiser last weekend at Rollerskate Land for a little girl at Carlton Oaks who is very ill. There were several hundred students and family members who attended.

Member Bartholomew asked if there is a Board Policy on what students can access on the Internet. Dr. Johnson said that there is a policy and there have been students who have violated the policy in the past with consequences, such as suspension of Internet privileges.

Member Ryan reported that there is a joint City/Board meeting scheduled for March 13th and asked Board members for items they would like placed on the meeting agenda. Board members asked that the same items presented at the December 6, 2005 Board meeting be placed on the upcoming agenda. Those items were not addressed because the City cancelled the December meeting. The agenda items will include: extra patrols in the parks, hate crimes and gangs, and the attempted abduction near Prospect Avenue School. Board members would also like to have a discussion about the dedicated dollars the City has funded for field improvements because some of the planned improvements may be on District property. They would like to know if the School Board members will have an opportunity to provide input on their improvement decisions.

Board of Education, Minutes March 7, 2006 Page 4

Mr. Clark said that he has met with John Coates from the City, and discussed some of the projects. Mr. Doughty said that there will be a cost for the water and a City employee told him that they would install electronic sensors in the sprinklers to help decrease water costs.

Dr. Johnson shared the draft of the Spotlight on Partnerships newsletter. She said that administration is seeking Office Max to sponsor the newsletter by paying the duplicating costs. She asked for any edits or suggestions from the Board. President Ryan said that if Office Max would be sponsoring the newsletter she believes their article and logo should go to the top and the logo should be larger.

Linda Vail asked Board members for their preferences on the two designs submitted for the Board Goals display. Board members would like the Vision and Mission placed on one sign and the Goals on a second sign. They would like the seal larger and placed in the center.

Board members previewed a mug with the District logo as a possible gift for those who attend the Business Appreciation Breakfast. They liked the mugs and expressed an interest in looking at the same mug for employees for staff appreciation. Linda will check if there is a quantity discount.

#### G. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

- 1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- 2. Conference with Labor Negotiator (Govt. Code § 54956.8)

Agency Negotiator: John Tofflemire, Assistant Superintendent, Human Resources Employee Organizations: Santee Teachers Association(STA)
California School Employees Association (CSEA)

(Negotiations update)

- 3. Student Discipline Matters (Education Code § 48918)
- 4. Conference with Real Property Negotiators (Govt. Code §54956.8)

Locations: Santee School Site. 10445 Mission Gorge Rd., Santee 92071 Renzulli Site, Prospect Avenue-east of Marrokal Lane, Santee 92071 (Price and Terms)

Agency Negotiator: Bill Clark, Assistant Superintendent, Business Services

The Board entered closed session at 8:00 p.m.

#### H. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 10:40 p.m. No action was taken on the extension of due diligence for Lincoln Properties. The March 7, 2006 regular meeting adjourned at 10:40 p.m.

Dan Bartholomew, Clerk	Lisbeth A. Johnson, Ed.D., Secretary